

PROPOSAL FORMS

FORM F-1

BIDDER'S GENERAL INFORMATION

To
GAIL (India) Limited
GAIL Bhavan,
16, Bhikaiji Cama Place,
R.K. Puram, New Delhi -110066
India

1-1 Bidder Name: _____

1-2 Number of Years in Operation: _____

1-3 Address of Registered Office: _____

City _____ District _____

State _____ PIN/ZIP _____

1-4 Operation Address
if different from above: _____

City _____ District _____

State _____ PIN/ZIP _____

1-5 Telephone Number: _____

(Country Code) (Area Code) (Telephone Number)

1-6 E-mail address: _____

1-7 Website: _____

1-8 Fax Number: _____

(Country Code) (Area Code) (Telephone Number)

1-9 ISO Certification, if any {If yes, please furnish details}

1-10 Banker's Name : _____

1-11 Branch : _____

1-12 Branch Code : _____

1-13 Bank account number : _____

ONLY FOR INDIAN BIDDERS

1-14 Excise Registration number : _____

1-15 Excise Range : _____

1-16 Excise Division : _____

1-17 Excise Collectorate : _____

1-18 Local ST No. : _____

1-19 CST No. : _____

1-20 Service Tax Registration Number: _____

1-21 PAN No. : _____

1-22 Whether SSI Registrant Or not : _____

(SIGNATURE OF BIDDER WITH SEAL

FORM F-2

BID FORM AND APPENDIX TO BID FORM

To,
GAIL (India) Limited,
GAIL Bhavan,
16, Bhikaiji Cama Place,
R.K Puram,
New Delhi-110066

Dear Sir,

Having examined the Bidding Document for the above Contract, including, Conditions of Contract, specifications and Schedule of Rates the receipt of which is hereby duly acknowledged, we, the undersigned, are pleased to e-bid to execute, complete and maintain the whole of the works as described in, and in conformity with, the said Bidding Documents, including Addendas.

We undertake, if our Bid is accepted, to commence the Works within () days, and to complete and deliver the Works in accordance with the Contract within () months calculated from the date of issue of Notification of Award of Works and in accordance with the Time Schedule provided in the bid document.

If our Bid is accepted, we will provide the Performance Guarantee equal to 10% (ten percent) of the Contract Price, for the due performance of the Contract.

We agree to abide by this Bid for a period of **03 (Three)** months from the date fixed for Bid closing/submission and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

We have attached the Appendix to the Bid Form duly completed and signed. Until a final contract is prepared and executed, the Bid together with your written acceptance thereof in your notification of award shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest priced or any Bid that you may receive.

Dated this _____ day of _____ 200

(SIGNATURE)

(NAME AND DESIGNATION)

(SIGNATURE OF WITNESS)

NAME :

ADDRESS:

ANNEXURE-I

**PROFORMA OF BANK GUARANTEE
FOR CONTRACT PERFORMANCE (UNCONDITIONAL)
(ON NON-JUDICIAL PAPER OF APPROPRIATE VALUE)**

M/s. GAIL (India) Limited,
16, Bhikaiji Cama Place ,
New Delhi- 110066
India

Dear Sirs,

M/s. _____ having registered office at _____ (hereinafter called the "CONTRACTOR" which expression shall wherever the context so require include its successors and assignees) have been awarded the work of _____ for GAIL (India) Limited, New Delhi.

The Contract conditions provide that the CONTRACTOR shall pay a sum of Rs. _____ (Rupees _____ only) as Initial/full Contract Performance Guarantee in the form therein mentioned. The form of payment of Contract Performance Guarantee includes guarantee executed by Nationalised Bank, undertaking full responsibility to indemnify GAIL (India) Limited. (hereinafter called "OWNER" which expression shall wherever the context so require, include its successors and assignees) in case of default.

The said _____ has approached the BANK (hereinafter called "BANK", which expression shall wherever the context so require include its successors and assignees) and at their request and in consideration of the premises, we, having our office at _____ have agreed to give such guarantee as hereinafter mentioned.

1. We _____ hereby undertake to give the irrevocable and unconditional guarantee with you that if default shall be made by M/s. _____ in performing any of the terms and conditions of the Contract or in payment of any money payable to GAIL (India) Limited. We shall on first demand without demur, reservation, contest, recourse or protest and/or without reference to the CONTRACTOR pay to OWNER in such manner as OWNER may direct the said amount of Rupees _____ only or such portion thereof not exceeding the said sum as OWNER may from time to time require.

1. OWNER will have the full liberty without reference to us and without affecting this guarantee to postpone for any time or from time to time the exercise of any of the powers and rights conferred on OWNER under the contract with the said CONTRACTOR and to enforce or to forbear from enforcing any powers or rights or by reason of time being given to the said CONTRACTOR and such postponement or forbearance would not have the effect of releasing the BANK from its obligation under this DEBT.

2. Your right to recover the said sum of Rs. _____ (Rupees _____ only) from BANK in manner aforesaid will not be affected or suspended by reason of the fact that any dispute or disputes have been raised by the said M/s _____ and/or that any dispute or disputes are pending before any officer, tribunal or court and any demand made by OWNER in the BANK shall be conclusive and binding. The BANK shall not be released of its obligations under these presents by any exercise by OWNER of its liberty with reference to matters aforesaid or any of their or by reason or any other acts of omission or commission on the part of OWNER or any other indulgence shown by OWNER or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of releasing the BANK.
3. The guarantee herein contained shall not be determined or affected by the liquidation or winding up, dissolution or change of constitution or insolvency of the CONTRACTOR but shall in all respects and for all purposes be binding and operative until payment of all money due to OWNER in respect of such liabilities is paid.
4. This guarantee shall be irrevocable and shall remain valid upto _____ (This date should be 90 (Ninety) days after the expiry of defect liability period) in accordance with the terms of contract which period is deemed to complete on _____. The BANK undertakes not to revoke this guarantee during its currency without previous consent of OWNER and further agrees that the Guarantee contained shall continue to be enforceable till the OWNER discharges this guarantee. However, if for any reason, the CONTRACTOR is unable to complete the work within the period stipulated in the contract and in case of extension of the date of completion resulting in extension of defect liability period or the CONTRACTOR fails to perform the work fully, the BANK hereby agrees to further extend this guarantee at the instance of the CONTRACTOR till such time as may be determined by the OWNER.
- If any further extension of this guarantee is required, the same shall be extended to such required period on receiving instructions from M/s _____ on whose behalf this guarantee is issued.
5. The BANK also agrees that OWNER at its option shall be entitled to enforce this guarantee against the surety, as a principal debtor in the first instance without proceeding against CONTRACTOR and not withstanding any security or other guarantee that OWNER may have in relation to the CONTRACTOR's liabilities.
6. The Bank Guarantee's payment of an amount is payable on demand and in any case within 24 hours of the presentation of the letter of invocation of Bank Guarantee. Should the banker fail to release payment on demand, a penal interest of 24% per annum shall become payable immediately and any dispute arising out of or in relation to the said Bank Guarantees shall be subject to the jurisdiction of Delhi Courts.
7. Therefore, we hereby affirm that we are guarantors and responsible to you on behalf of the Contractor up to a total amount of (amount of guarantees in words and figures) and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the contract and without caveat or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____ 20_____.

9. We have power to issue this guarantee in your favour under memorandum and Article of Association and the undersigned has full powers to do so under the Power of Attorney / Resolution of the Board of Directors dated_____ accorded to him by the bank.

Yours faithfully,

(Signature of a person duly
authorised to sign on behalf
of the Bank)

Place:

WITNESS:

1..... (Signature)
..... (Printed Name)

2. (Designation)
..... (Common Seal)

ANNEXURE-II

PROFORMA OF BANK GUARANTEE FOR MOBILISATION ADVANCE
(ON NON-JUDICIAL PAPER OF APPROPRIATE VALUE)

Ref.....

Bank Guarantee No.-----

Date.....

M/s. GAIL (India) Limited,
16, Bhikaiji Cama Place ,
New Delhi- 110066
India

In consideration of the GAIL (India) Limited, hereinafter called the "Owner" which expression shall unless repugnant to the context or meaning thereof include its successors, executors, administrators and assignees, having awarded to M/s..... having its registered office at hereinafter referred as the 'CONTRACTOR', which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assignees, a contract hereinafter referred to as the 'Contract' for related works..... referred to as the 'WORK' on terms and conditions set out, inter-alia in the Owner's Contract No.....dated..... valued at..... (in words & figures) and as the Owner having agreed to make an advance payment for the performance of the above contract to the CONTRACTOR amounting to.....(in words & figures) as an advance against Bank Guarantee to be furnished by the CONTRACTOR.

We..... hereinafter referred to as the BANK which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assignees having our office at..... do hereby undertake to give the irrevocable and unconditional guarantee and do hereby undertake to pay the OWNER on first demand without any demur, reservation, contest, recourse, protest and without reference to the CONTRACTOR any and all monies payable by the CONTRACTOR by reason of any breach by the said CONTRACTOR of any of the terms and conditions of the said Contract to the extent of..... till the said advance is adjusted as aforesaid at any time upto..... We agree that the guarantee herein contained shall continue to be enforceable till the sum due to the Owner on account of the said advance is adjusted/recovered in full as aforesaid or till the Owner discharges this guarantee.

The OWNER shall have the fullest liberty without affecting in any way the liability of the BANK under this guarantee, from time to time to vary the advance or to extend the time for performance of the works by the CONTRACTOR. The BANK shall not be released from its liability under these presents by any exercise of the Owner of the liberty with reference to the matter aforesaid.

The Owner shall have the fullest liberty, without reference to CONTRACTOR and without affecting this guarantee to postpone for any time or from time to time the exercise of any powers vested in them or of any right which they might have against the CONTRACTOR, and to exercise the same at any time in any manner, and either to enforce or to forebear to enforce any power, covenants contained or implied in the Contract between the OWNER and the CONTRACTOR or any other course or remedy or security available to the OWNER and the BANK shall not be released of its obligations under these presents by any exercise by the OWNER of its liberty with reference to matters aforesaid or other acts of omission or commission on the part of the OWNER or any other law would, but for this provision, have the effect of releasing the BANK.

The right of the OWNER to recover the outstanding sum of advance upto Rs..... from the BANK in the manner aforesaid will not be affected or suspended by reason of the fact that any dispute or disputes has or have been raised by the CONTRACTOR and/or that any dispute or disputes is or are pending before any officer, tribunal or court and any demand made by OWNER on the BANK shall be conclusive and binding.

The BANK further undertakes not to revoke this guarantee during its currency without previous consent of the OWNER and further agrees that the guarantee contained shall continue to be enforceable till the OWNER discharges this guarantee.

The BANK also agrees that the OWNER shall at its option be entitled to enforce this guarantee against the BANK as a principal debtor, in the first instance, notwithstanding any other security or guarantee that OWNER may have in relation to the CONTRACTOR's liabilities towards the said advance.

The Bank Guarantee's payment of an amount is payable on demand and in any case within 24 hours of the presentation of the letter of invocation of Bank Guarantee. Should the banker fail to release payment on demand, a penal interest of 24% per annum shall become payable immediately and any dispute arising out of or in relation to the said Bank Guarantee's shall be subject to the jurisdiction of Delhi Courts.

Therefore, we hereby affirm that we are guarantors and responsible to you on behalf of the Contractor up to a total amount of (amount of guarantees in words and figures) and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the contract and without caveat or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or show grounds or reasons for your demand or the sum specified therein.

Notwithstanding anything contained hereinabove, our liability under this guarantee is restricted to _____ and it will remain in force upto and including _____ and shall be extended from time to time for such periods as may be advised by M/s _____ on whose behalf this guarantee has been given.

We have power to issue this guarantee in your favour under Memorandum and Articles of Association and the undersigned has full power to do so under the Power of Attorney/ resolution of the Board of Directors dated..... accorded to him by the BANK.

Dated.....this.....day of.....20

Signed by
(Person duly authorised by Bank)

Place:

WITNESS :

1..... (Signature)
..... (Printed Name)

2..... (Designation)

.....
(Common Seal)

INSTRUCTIONS FOR FURNISHING CONTRACT PERFORMANCE GUARANTEE

1. The Bank Guarantee by successful bidder(s) will be given on non-judicial stamp paper as per stamp duty applicable. The non-judicial stamp paper should be in name of the issuing bank. In case of foreign bank, the said bank guarantee to be issued by its correspondent bank in India on requisite non-judicial stamp paper and place of bid to be considered as Delhi.
2. The bank guarantee by bidders will be given from bank as specified in ITB.
3. A letter from the issuing bank of the requisite Bank Guarantee confirming that said bank guarantee and all future communication relating to the Bank Guarantee shall be forwarded to Employer
4. If a bank guarantee is issued by a commercial bank, then a letter to Owner and copy to Consultant confirming its net worth is more than Rs. 1,000,000,000/- (Rupees one hundred Crores). or its equivalent in foreign currency along with a documentary evidence.

FORM F-3

**PROFORMA FOR BANK GUARANTEE FOR EARNEST MONEY DEPOSIT/
BID SECURITY**

(To be stamped in accordance with the Stamp Act)

Ref.....

Bank Guarantee No.....

Date.....

To
GAIL (India) Ltd.,
16, Bhikaiji Cama Place
R.K. Puram,
NEW DELHI -110066.

Dear Sir(s),

In accordance with Invitation for e-Bid under your reference No _____
M/s. _____ having their Registered / Head Office at
_____ (hereinafter called the Tenderer) wish to participate in the said
e-bidding for _____

As an irrevocable Bank Guarantee against Earnest Money for the amount of _____ is
required to be submitted by the Bidder as a condition precedent for participation in the said
e-bidding which amount is liable to be forfeited on the happening of any contingencies mentioned
in the Bidding Document.

We, _____ the _____ Bank
at _____
having our Head Office _____
(Local Address) guarantee and undertake to pay immediately on demand without any recourse
to the bidder by GAIL (India) Ltd., the amount _____
without any reservation, protest, demur and recourse. Any such demand made by GAIL, shall be
conclusive and binding on us irrespective of any dispute or difference raised by the Bidder.

This guarantee shall be irrevocable and shall remain valid upto _____ [this date should
be 6 months after the date finally set out for closing of e-bidding]. If any further extension of this
guarantee is required, the same shall be extended to such required period on receiving
instructions _____ from
M/s. _____
whose behalf this guarantee is issued.

In witness whereof the Bank, through its authorised officer, has set its hand and stamp on this
_____ day of _____ 200__ at _____.

WITNESS:

(SIGNATURE)
(NAME)

(SIGNATURE)
(NAME)
Designation with Bank Stamp

(OFFICIAL ADDRESS)

Attorney as per
Power of Attorney No. _____
Date: _____

INSTRUCTIONS FOR FURNISHING BANK GUARANTEE

1. The Bank Guarantee by bidders will be given on non-judicial stamp paper as per stamp duty applicable. The non-judicial stamp paper should be in the name of the issuing bank. In case of foreign bank, the said banks guarantee to be issued by its correspondent bank in India on requisite non-judicial stamp paper.
2. The expiry date as mentioned in bid document should be arrived at by adding 2 months to the date of expiry of the bid validity unless otherwise specified in the Bidding Documents.
3. The bank guarantee by bidders will be given from bank as specified in ITB
4. A letter from the issuing bank of the requisite Bank Guarantee confirming that said bank guarantee /all future communication relating to the Bank Guarantee shall be forwarded to the Employer at its address as mentioned at ITB under intimation to Consultant.
5. Bidders must indicate the full postal address of the bank along with the bank's e-mail/ Fax no. from where the earnest money bond has been issued.
6. If a bank guarantee is issued by a commercial bank, then a letter to Employer confirming its net worth is more than Rs. 1,000,000,000/- (Rupees one hundred crore) or equivalent along with a documentary evidence under intimation to Consultant.

FORM F-4
DETAILS OF SIMILAR WORK DONE DURING PAST SEVEN YEARS

Sr. No	Description of the work	Location of the work	Full Postal Address and phone nos. of Client & Name of Officer-in-Charge	Value of Contract	Date of Commence- ment of Work	Scheduled Completion Time (Months)	Date of Actual Completion	Reasons for delay in project completion, if any

Note: Copies of Letter of awards and completion certificate for the above works to be enclosed.

The Work completed earlier than seven years need not be indicated here

The list of work, not of similar nature need not be indicated here

Failing to comply aforementioned instructions may lead to rejection of bid.

SIGNATURE OF THE BIDDER : _____

NAME OF THE BIDDER : _____

FORM F-5

PROFORMA FOR SUBMISSION OF DETAILS OF SPECIFIC EXPERIENCE

Bidder shall furnish their experience details with reference to the Work, which pre-qualify them in line with Bid Evaluation Criteria mentioned in IFB.

S. NO.	DESCRIPTION	DETAILS
DETAILS OF Similar works EXECUTED BY BIDDER (Complying the requirement of IFB)		
1	Name of project, location	
2	Description of work	
3	Name of Owner, Postal Address, Phone/ Fax No./ E-mail Address	
4	Name of Consultant, Postal Address, Phone/ Fax No../ E-mail Address	
5	Details of Work executed	
6	Completion Dates	• Date of award : _____ • Starting date : _____ • Scheduled Completion Date : _____ • Actual Completion Date : _____ • Reasons for delay, if any : _____
7	Supporting Document	• Whether copy of Work Order/ Contract Agreement enclosed YES ☐ NO ☐ • Whether Completion Certificate enclosed.

S. NO.	DESCRIPTION	DETAILS
		YES ☐ NO ☐ Annual Turnover Statement YES ☐ NO ☐

Note: Bidder should indicate details of similar experience separately for each work, which they consider suitable in line with Bid evaluation criteria, stipulated in IFB. Detail of more Projects may be furnished in the same format. Bidder to note that non-submission of relevant documents may lead to rejection of their bid. Owner reserves the right to evaluate the bids on the details furnished without seeking any subsequent additional information.

SIGNATURE OF THE BIDDER : _____

NAME OF THE BIDDER : _____

FORM-6(A)

ANNUAL TURNOVER

Annual Turnover data for the last 3 years

Year	Currency	Amount	Ex. Rate(*)	(*)Amount (INR)
2006-2007 (or Year ending Dec'2006)				
2007-2008 (or Year ending Dec'2007)				
2008-2009 (or Year ending Dec'2008)				

Annual Turnover data for the last 3 years

1. The information supplied should be the annual turnover of the bidder.
2. A brief note should be appended describing thereby details of turnover as per audited results.

(*) to be filled up by Employer/Consultant

SIGNATURE OF THE BIDDER : _____

NAME OF THE BIDDER : _____

FORM-6 (B)

FINANCIAL DETAILS

Bidder's Name:
Bidding Document No. :

Date:

FINANCIAL DATA FOR LAST AUDITED FINANCIAL YEAR.....

Description	Year		
	Amount	Ex. Rate (*)	(*)Amount (INR)
1. Current assets			
2. Current Liabilities			
3. Working Capital (1-2)			
4. Net Worth Owners funds (Paid up share capital and Free Reserves & Surplus)			

1. Attached are copies of the audited balance sheets, including all related notes, and income statement for the last Audited Financial year, as indicated above, complying with the following conditions
 - All such documents reflect the financial situation of the bidder.
 - Historic financial statements must be audited by a certified accountant.
 - Historic financial statements must be complete, including all notes to the financial statements.
 - Historic financial statements must correspond to accounting periods already completed and audited (no statement for partial periods shall be requested or accepted).

(*) to be filled by Employer/ Consultant during evaluation

SIGNATURE OF THE BIDDER : _____

NAME OF THE BIDDER : _____

FORM-6 (C)

CONCURRENT COMMITMENTS

NAME OF WORK :

BIDDING DOCUMENT NO. :

SL.	FULL POSTAL ADDRESS OF OFFICER-IN-CHARGE /CONTRACT PERSON WITH FAX/TELEPHONE /CONTACT PERSON WITH FAX/TELEPHONE NOS.	DESCRIPTION OF THE WORK	VALUE OF CONTRACT	DATE OF COMMENCEMENT WORK	SCHEDULED COMPLETION PERIOD	% AGE COMPLETION AS ON DATE	EXPECTED DATE OR ACTUAL DATE OF COMPLETION	REMARKS

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

FORM F-7

COMPLIANCE TO BID REQUIREMENT

M/s. GAIL (India) Limited,
16, Bhikaiji Cama Place ,
New Delhi- 110066
India

Dear Sir(s),

We confirm that our Bid complies with the total Techno-Commercial requirements of Bidding Document and its amendment (if any) without any deviation.

SIGNATURE OF THE BIDDER : _____

NAME OF THE BIDDER : _____

FORM F-8

DETAILS OF P.F. REGISTRATION

M/s. GAIL (India) Limited,
16, Bhikaiji Cama Place ,
New Delhi- 110066
India

Dear Sir(s),

We confirm that the following PF account is under operation and shall be used for all PF related activities for the labour engaged by us for the work (awarded to us).

PF REGISTRATION NO. :

DISTRICT & STATE :

SIGNATURE OF THE BIDDER : _____

NAME OF THE BIDDER : _____

FORM F-9

COMMERCIAL QUESTIONNAIRE

The bidder's reply/confirmation as furnished in the commercial questionnaire shall supercede the stipulations mentioned elsewhere in their bid:-

SL. No.	EIL's QUERY	BIDDER's REPLY/ CONFIRMATION
1.0	Confirm that Bid Security as per bid stipulations have been furnished along with bid .	
2.0	Confirm that Bid is valid for a period of Three months from the date of submission of Bid.	
3.0	Confirm that all details, in un-priced part i.e. Part-I has been submitted in e-tendering as described in bidding document.	
4.0	Confirm that Prices have been submitted in e-tendering as described in bidding document.	
5.0	Confirm your compliance to critical stipulations of bid document as mentioned in ITB.	
6.0	Confirm your compliance to scope of work mentioned in the Bidding Document.	
7.0	Confirm that all Scope of work & supply shall be as per standards & specifications given in the Bidding Document. Please note that scope of work & supply mentioned in the Bidding Document is not limiting, in so far, as the responsibilities of the contractor shall include, inter-alia, carrying out any and all works and providing any and all facilities those are required in completing the work in all respect and satisfying all performance and guarantee requirements stated or implied from the contents of the bidding document.	
8.0	Confirm your acceptance for Time Schedule as mentioned in Bidding Document.	

SL. No.	EIL's QUERY	BIDDER's REPLY/ CONFIRMATION
9.0	Confirm that your quoted prices includes the cost for carrying out complete work as per drawing/specific requirement / Schedule of rate/ scope of work, scope of supply mentioned in the bidding document whether expressly mentioned in the item description of SOR or not.	
10.0	Confirm that the quoted prices include all taxes, duties and other levies as specified in the bidding document.	
11.0	Confirm your acceptance to the deployment of minimum construction equipments required to complete the scope of work within the stipulated completion period.	
12.0	Confirm your acceptance to the deployment of minimum construction manpower required to complete the scope of work within the stipulated completion period.	
13.0	Confirm that there is no terms & conditions mentioned in the Price part and in case any terms and conditions is mentioned, the same shall be treated as null & void.	
14.0	Please confirm that all safety rules & regulations as mentioned in bidding document or notified at later date by Employer/Consultant during execution shall be adhered by Contractor within quoted Prices.	
15.0	Detailed planning schedule developed by Contractor after Contract award may be subject to fluctuations depending upon actual progress of the project and available Work front. Co-ordination and making available by Contractor of all staff, manpower, construction equipment, tools, cranes, etc. and materials as required for a timely Completion of all Work as per Employer/Consultant's construction and priority schedule and in accordance with	

SL. No.	EIL's QUERY	BIDDER's REPLY/ CONFIRMATION
	the available Work front are to be included in the pricing". Notwithstanding the above provision, the bidder shall submit these details in accordance with the volume of work, which may be reviewed and commented by us during pre award stage/ post award stage.	
16.0	Confirm that all the forms are filled and submitted along with un-price part of offer, strictly as per proforma given in the bidding document.	
17.0	Confirm that your price is fixed till completion of work in all respect as specified in Special conditions of contract.	
18.0	Confirm that digital signature used for signing and uploading e-bid has been issued in the name of the person in favour of whom valid Power of Attorney has been submitted.	
19.0	Please confirm that duly filled, signed and stamped Integrity Pact has been submitted by you in the un-priced bid as per the bid requirement.	
20.0	Please confirm that the quoted prices are inclusive of Service Tax at full rate(at present 10.3%) on the services and material provided by them.	

SIGNATURE OF THE BIDDER : _____

NAME OF THE BIDDER : _____

FORM F-10

LETTER OF AUTHORITY

PROFORMA FOR LETTER OF AUTHORITY FOR ATTENDING AND SUBSEQUENT
NEGOTIATIONS/CONFERENCES

No.

Date:

GAIL (India) Limited
GAIL Bhavan,
16, Bhikaiji Cama Place,
R.K. Puram, New Delhi -110066
India

Dear Sir,

We _____ hereby authorize following representative(s) to attend Pre-bid meet, un-priced bid opening and price bid opening and for any other correspondence and communication against above Bidding Document:

Name & Designation _____ Signature _____

Name & Designation _____ Signature _____

We confirm that we shall be bound by all commitments made by aforementioned authorised representatives.

Yours faithfully,

Signature

Name & Designation

For and on behalf of

Note: This letter of authority should be on the letterhead of the bidder and should be signed by a person competent and having the power of attorney to bind the bidder.

Not more than two persons are permitted to attend techno –commercial un-priced and price bid opening.

FORM F-11

LIST OF ENCLOSURES

GAIL (India) Limited
GAIL Bhavan,
16, Bhikaiji Cama Place,
R.K. Puram, New Delhi -110066
India

Dear Sir,

A. We are enclosing the following documents in Physical form as part of the e-bid:

1. Power of Attorney of the Signatory to the Bidding Document.
2. Bid Security

B. We are enclosing the following documents on line as part of the e-bid:

1. Documentary evidence required for meeting the stipulated experience and financial criteria(s) as stipulated in IFB.
2. Organisation chart of the bidder and the structure assigned for execution of the work under this bid.
3. Execution schedule with interlinking of various activities in the form of bar chart meeting the progressive delivery / completion schedule.
4. Copy of Bidding Documents along with addendum/corrigendum no. .. duly signed and sealed on each page, in token of confirmation that Bid Documents are considered in full while preparing the bid and in case of award, work will be executed in accordance with the provisions detailed in Bidding Documents.
5. QA/QC Manuals.
6. Health Safety and Environment (HSE) Policy and HSE Manual

SIGNATURE OF THE BIDDER : _____

NAME OF THE BIDDER : _____

FORM F-12

CHECK LIST

Bidders are requested to duly fill in the checklist. This checklist gives only certain important items to facilitate the bidder to make sure that the necessary data/information as called for in the bid document has been submitted by them along with their offer. This, however, does not relieve the bidder of his responsibilities to make sure that his offer is otherwise complete in all respects.

Please ensure compliance and tick (✓) against following points:

S. NO.	DESCRIPTION	STATUS
1.0	Signing and stamping each sheet of offer, original e-bid document including drawings, addendum (if any)	☐
2.0	Confirm that the following details have been submitted in the Un-priced part of e-bid	☐
	a) Covering Letter, Letter of Submission	☐
	b) Letter of Authority (Form F-10) in physical form	☐
	c) Signed and stamped Master Index of bidding document along with drawings and addendum (if any)	☐
	d) Power of Attorney in the name of Person signing (e-signing) the bid, in Physical form.	☐
	e) Detailed activity schedule proposed to be adopted for execution of work and completion in the form of Bar Chart	☐
	f) Bidder's declaration that they are not under any liquidation court receivership or similar proceedings.	☐
	g) QA/QC program relevant to this work.	☐
	h) HSE program relevant to this work.	☐
	i) Latest Solvency Certificate from your bankers. Date of issue of this certificate should not be earlier than one year from due date of submission of techno-commercial part.	☐
	j) Copies of documents defining constitution or legal status, place of registration and principal place of business of the Company.	☐
	k) Bidder's declaration that they have not been banned or delisted by any Government or Quasi Government	☐

S. NO.	DESCRIPTION	STATUS
	agencies of PSUs.	
3.0	Confirm that all forms duly filled in are enclosed with the bid duly signed by authorised person(s)	☐
4.0	Confirm that any correction in documents submitted in Physical form alongwith Un-priced part of e-bid has been initialled and stamped by the authorized person.	☐
5.0	Confirmation that no deviations are taken against commercial and technical specifications of the bid document.	☐
6.0	Confirm that annual reports for last three financial years & duly filled in Form 6A, 6B & 6C are enclosed in the offer for financial assessment.	☐
7.0	Confirm that all the documents as specified under IFB required for meeting the BEC are enclosed in the bid separately.	☐
8.0	Confirm that you have quoted for the following Parts: Part-A Part-B	☐ ☐

SIGNATURE OF THE BIDDER : _____

NAME OF THE BIDDER : _____

FORM F-13

FOR BIDDER'S QUERIES FOR PRE BID DISCUSSION

SL. NO.	REFERENCE OF BIDDING DOCUMENT				BIDDER'S QUERY	OWNER'S REPLY
	Part/ Vol.	Page No.	Clause No.	Subject		

NOTE: The Pre-Bid Queries may be sent on fax numbers 0091-11- 26191714 /26167664 and also by e-mail to vk.narang@eil.co.in / r.choudhary@eil.co.in

SIGNATURE OF BIDDER : _____

NAME OF BIDDER : _____

FORM F-14

CERTIFICATE INDEMNIFYING GOVERNMENT OF INDIA

M/s. GAIL (India) Limited,
16, Bhikaji Cama Place ,
New Delhi- 110066
India.

Dear Sir(s),

It is expressly understood and agreed by and between the Contractor and the Owner that the Owner is entering into this agreement solely on its own behalf and not on behalf of any other person or entity. In particular, it is expressly understood and agreed that the Government of India is not a party to this agreement and has no liabilities that the Owner is an independent legal entity with power and authority to enter into contracts, solely in its own behalf under the applicable laws of India and general principles of Contract Law. The Contractor expressly agrees, acknowledges and understands that the Owner is not an agent, representative or delegate of the Government of India. It is further understood and agreed that the Government of India is not and shall not be liable for any acts, omissions, commissions, breaches or other wrongs arising out of the contract. Accordingly, contractor hereby expressly waives, releases and foregoes any and all actions or claims, including cross claims, impleader claims or counter claims against the Government of India arising out of this contract and covenants not to sue to Government of India as to any manner, claim, cause of action or things whatsoever arising of or under this agreement.

SIGNATURE OF THE BIDDER : _____

NAME OF THE BIDDER : _____

FORM-15

DECLARATION

We confirm that we are not under any liquidation, court receivership or similar proceedings.

We also confirm that we have not been banned or delisted by any Government or Quasi Government agencies of PSU.

We also confirm that the content of the Bidding Document including Corrigendum/Addendum (if any) have not been altered or modified.

SIGNATURE OF THE BIDDER : _____

NAME OF THE BIDDER : _____

FORM-16

**Enterprise's Information with respect to the
Micro, Small and Medium Enterprises Development Act, 2006**

(APPLICABLE FOR INDIAN BIDDERS ONLY)

Bidder may be aware that a new Act "Micro, Small and Medium Enterprises Development Act 2006" ('MSMED') has come into force from 2 October 2006, which has repealed the provisions of the old Act regarding Small Scale Industrial undertakings.

As per the MSMED Act, enterprises engaged in the manufacture/production of goods or rendering/providing of services are to be classified into Micro, Small and Medium enterprises based on the investment in plant and machinery/equipment.

The term enterprises stated in the above paragraph includes Proprietorship, Hindu undivided family, Association of persons, Cooperative Society, Partnership firms, undertaking or any other legal entity.

For the ready reference the definition of Micro, Small and Medium enterprises is given below:

Classification of enterprises engaged in:

- a) manufacture or production of goods pertaining to any industry specified in the First Schedule to the Industries (Development and Regulation) Act 1951 as**

Nature of enterprise	Investment in plant & machinery (#)
Micro	Does not exceed INR 25 Lac
Small	More than INR 25 Lac but does not exceed INR 5 Crores
Medium	More than INR 5 Crore but does not exceed INR 10 Crores

- b) providing or rendering services**

Nature of Enterprise	Investment in equipment
Micro	Does not exceed INR 10 Lac
Small	More than INR 10 Lac but does not exceed INR 2 Crores
Medium	More than INR 2 Crore but does not exceed INR 5 Crores

(#) In calculating the investment in plant & machinery, the cost of pollution control, research and development, industrial safety devices and such other items as may be specified will be excluded

- (I) Based on the investment criterion mentioned above, Bidder to confirm whether their enterprise is a Micro/Small/Medium enterprise as follows:

"We (Bidder) confirm that we are a micro /small / medium enterprise under the MSMED Act 2006." (Please strike off whichever status is not applicable)

Please note that if Bidder do not provide the above confirmation in Bidding Document then it will be presumed that they do not qualify as a micro or small enterprise under the MSMED Act 2006.

- (II) Further, with respect to micro and small enterprises, the MSMED Act defines the term 'supplier' as an enterprise which has filed a memorandum with the authority specified by the respective State Government.

If the Bidder is a micro / small enterprise and have **filed** a memorandum with the specified authority, then Bidder to confirm the following:

“We (Bidder) are a supplier within the definition of section 2(n) of the MSMED Act _____ (Yes/No).”

If the response to the above is 'Yes', Bidder to provide Purchaser a copy of the **Entrepreneurs Memorandum (EM)** filed with the authority specified by the respective State Government.

If the confirmation is not furnished in Bidding Document, it will be presumed that the Bidder is not a supplier under the MSMED Act. Further if Bidder do not provide the evidence in terms of the EM, Bidder will not be considered as a supplier.

(SIGNATURE & STAMP OF THE BIDDER)